



Executive Meeting

Meeting:	Executive	Date:	26 May 2016
Venue:	Surf House 64 Smith Street, Wollongong	Start Time:	6.30 pm
		Finish Time:	8.45 pm
Attendees:	Val Zanotto, President Peter Evert, Deputy President Bill Seay, President's Advisor Keith Caldwell, Director of Surf Sports Maria Caldwell, Director of Finance Amy Vella, Administration Assistant Maria Sewell, Office Manager		
Visitors:	Nil		
Minute Taker:	Amy Vella, Admin & Marketing Assistant		

MINUTES

1. APOLOGIES

Anthony Turner, Director of Life Saving
Gary Chapman, Interim Director of Member Services

2. PROXIES

3. Disclosure of interest

Nil

4. MINUTES OF MEETING HELD 19 April 2016

Minutes accepted as a true and accurate record.

Moved: Val Zanotto Seconded: Peter Evert Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Amendment to minutes of previous meeting under Director of Lifesaving report concerning 4WD, ATV and RWC Crewman course.

"Risk Response Rescue submitted an application for a grant to provide training on the operational use of 4WD and ATV on beaches and as well and RWC Crewman course. RRR were successful with their grant application and have invited members of Surf Life Saving in particular Support Operations Crews to participate."

6. DIRECTORS' REPORTS

Life Saving

- Life saving panel for AOE - Thanks to -
 - Gunther Enthaler
 - Phil Geary
 - Bill Seay
 - Anthony Turner
- Attended WCC/SLSI Liaison meeting 10/5/2016
 - Forwarded Illawarra Drowning data to Mark Bond and Jason Foye.
 - Thanked Lifeguards for their assistance with searches & rescues recently.
 - Forwarding branch season data to Jason Foye end of May.(Rescues/P.A/First Aids/Ambulance attendance)
- Manuel Schuldt attended the SLSNSW SOP review 7/5/2016
- Major search & rescue at Windang/Lake Illawarra over 3 days. Marine Area Command from Sydney thanked Surf Lifesaving Illawarra for assistance over the 3 days with Support Operations Crews RWC and Windang IRB's attending incident.
- Training to commence with Duty Officers in 4WD and Support Operations crews in ATV and RWC crewman course. Interested members to apply through RRR application process. Members' aware external awards cannot be processed on surfguard. SLSNSW manager Andy Kent and John Restuccia SLSNSW DOL are aware of external courses. No issues with members up skilling themselves with other training providers.

Feedback from SLSNSW, discretion of each Director of that portfolio to decide on any relevant training needed.

- Grant approved for 2 new Beach Trailers for RWC.
- Provisional Rescue Stats for season 2015/16

Rescues - 456 (377 last season)

P.A. - 9686 (7190 last season)

First Aid - 711 (254 last season)

includes fractures, dislocations, spinal incidents, marine stings, heat stress.

Ambulances - 31 (22 last season)

Emergency Taskings - 22 (26 last season)

Beach Attendance - 361,354 (392,000 last season)

- Grant Smith detailing the Coalcliff and Coledale RWC to sell.
- Registration of new RWC and Trailer. (Coalcliff base)

- Amy Vella will register the new RWC trailer. Details received from SLSNSW. Details to be filed at branch.

- Michael Tuck to provide SR number for new RWC. Branch to place new number on RWC once received.

- Daren Weidner to provide quotes as a guide to sell Coalcliff and Coledale RWC.

Details to be tabled at next Executive meeting.

- New Duty Officer log book for vehicle.

- DO roster updated for off season.

- DO Call signs updated.

- 3 Hytera radios approved from Lifesaving Equipment Grant for Duty Officers and Support Operations.
- Reminder to clubs that Illawarra to change over to Digital network commencing start of next season 2016/17. Awaiting further details and information from SLSNSW.

Clubs to update to Hytera radios for change over.

Must clubs have received radios over the last 2 years from Lifesaving equipment grant.

All clubs received an email from Branch regarding equipment approved from Lifesaving Equipment Grant. Due June to September.

Moved: Keith Caldwell

Seconded: Peter Evert

Carried

6. DIRECTORS' REPORTS cont.

Surf Sports

- Surf Sports Meeting 19 May only 7 clubs attended (Wollongong City, Bellambi, Woonona, Scarborough, Coledale, Sandon Point & Bulli) meant discussion session only. Couple of points brought up by the clubs in attendance included; 2yr year in succession that the SLSNSW Pool Rescue Clinic clashes with the NSW Country Championships (DOSS to send email to SLSNSW) & 4 June date for SLSI AOE excludes SLSI IRB racing clubs as the round is Far North Coast (DOSS to inform SLSI Executive to fully canvas likely clash dates in future) & Level 2 Officials for an expression of interest to be put out to assist in a proposed Officials Course at start of 2016-2017 season (Request sent out in club mail out & DOSS will enquire with Level 2 officials)
- DOSS then gave an overview of his report;
- Summary of NSW & AUS results Illawarra club members 50 medals at NSW (30 Gold) & 23 medals at AUS (9 Gold) – great results highlighted by Bulli Open Men’s Boat Crew, Helensburgh Stanwell Park Open Female Beach Relay, Jasmine Yew Helensburgh Stanwell Park U17 Female Beach Flags & Samuel Zustovich Helensburgh Stanwell Park U14 Male Beach Flags all claiming Gold
- SLSI Awards of Excellence Night – 4 June good luck to all nominations in surf sports 9 clubs submitted entries
- SLSNSW Surf Sports Conference – 27/28/29 May 2 agenda items submitted by DOSS as requested were Open Water Swim (to be both male & female for medals) & Restricted Junior events (not to be individual events as restricted)
- SLSNSW Pool Rescue Clinic – circular out and advertised in club mail out
- SLSNSW IRB Premiership Series dates are out check out SLSNSW website
- 2016 Sydney Water Surf Series proposed draft dates to be advertised 29 October – 12 November – 19 November – 3 December
- SLSI Branch Board Riding Championships – needs to be run by mid July to fall into line with SLSNSW Board Riding Championships. Expression of Interest put in club mail out
- Expression of Interest circular sent out in club mail - forming of a proposed working committee to look at possibly SLSI hosting State Championships in 2 yrs
- NO DATE set for next Surf Sports Meeting

Moved: Peter Evert

Seconded: Maria Caldwell

Carried

Education:

Nil

Member Services:

Nothing to report

Deputy President:

WCC SLSI Liaison meeting

Capital Projects:

Bulli- Potential club house construction funding issue to be clarified by the councilors at the WCC June 16 Council meeting.

Austinmer – DA expires April 17, no funding by club, most likely this project will be a lost opportunity.

Woonona – Tower installation to start June 30th

Scarborough – Demountable building is preferred option for lifeguard services, (by WCC), location on top of ramp.

Bellambi – Project: Tower on beach, club will take over existing lifeguard amenity.

Maintenance:

Wollongong City: A long term solution for Plumbing issues are being dealt with by ‘WCC Property section’ and building landlord.

Dune Maintenance Strategy:

Fairy Meadow: Start beach works in late may

Bulli: New tower on south side of Wharton creek being investigated.

Service Level Agreements:

WCC advised that LDs will apply for 2 SLSI club defaults this year.

General Business:

Aerial Patrol: Resumed services 12th April, WCC are monitoring situation. Expected to possibly see a lower service level next season.

National Parks: Advised that National Park car parks to be closed earlier in the day, and crowds will be directed to Illawarra beaches.

Next Meeting 21st June 830am.

SLSNSW Election AGM Meeting:

Attended meeting on behalf of SLSI President.

Election for President: Tony Haven, Dave Murray, Pip Butt nominated, Dave Murray elected.

New President thanked all for making a change today – The listed SLSNSW 2018 Strategic Priorities appear to be high level statements, they need actions that can assist clubs. Strategic priorities for individual branches were discussed and a formal response from all branches requested by the President. Employ all clubs to raise issues.

Lifesaving Update: Clubs to be congratulated on tough season: unfortunately drownings were up, highest tally in 5 years. Be aware of February: Hot weather + large surf is a dangerous combination.

Quality Club update: 8 Illawarra clubs are registered this year: Towradgi, Bulli, Woonona, Coledale, Port Kembla, North Wollongong, Corrimal, and Bellambi.

Fuel tax credits: Fuel credits programme from Deloitte. 0.39c per litre used, can be claimed back.

Handouts received: SLSNSW Lifesaving Update, Resource sheet for clubs and branches Annual Report Guidelines, AWSC 2016-2020, Deloitte Fuel Tax Credit Refund Opportunity handout, SLSA Creative Brief – The Facts about rips, SLSA April Sport Update.

Moved: Maria Caldwell

Seconded: Keith Caldwell

Carried

6. DIRECTORS' REPORTS cont.

Finance:

Summary of April/May payments tabled as follows:

SUMMARY OF PAYMENTS - April/May 2016

ID#	Date	Memo/Payee	Amount	
VISA	11/04/2016	NRMA	\$ 160.00	Vehicle
VISA	13/04/2016	RepcO	\$ 53.10	RWC
EFT	15/04/2016	ADC Locksmiths	\$ 251.00	new keys/locks
Bpay	15/04/2016	Australian Tax Office	\$ 3,697.00	BAS
EFT	15/04/2016	Daren Weidner	\$ 81.90	reimb RWC
EFT	15/04/2016	Practic Automotive Services Pty Ltd	\$ 433.40	Surf sports trailer
EFT	15/04/2016	Pro Uniforms & Embroidery	\$ 245.30	JLOTY
EFT	15/04/2016	Shellharbour Surf Lifesaving Club	\$ 1,375.00	Syd Water host fee
EFT	15/04/2016	Sydney Water	\$ 11.38	
EFT	15/04/2016	Wollongong Pure Water	\$ 8.50	
Ddebit	18/04/2016	Telstra Corporation	\$ 547.92	
Ddebit	19/04/2016	Caltex	\$ 473.52	
EFT	22/04/2016	Bulli SLSC	\$ 2,846.96	WCC LSA
EFT	22/04/2016	The Document Business Centre	\$ 158.75	
EFT	28/04/2016	Bookkeeping Matterz	\$ 660.00	
VISA	1/05/2016	Services NSW	\$ 106.00	RWC trailers rego
EFT	6/05/2016	Graphic Advertising Pty Ltd	\$ 181.50	Stickers
EFT	6/05/2016	Laerdal Pty Ltd	\$ 967.51	Defib pads etc
EFT	6/05/2016	Officeworks Superstores	\$ 184.44	Stationery
EFT	6/05/2016	Officeworks Superstores	\$ 70.48	Stationery
EFT	6/05/2016	Officeworks Superstores	\$ 65.70	Stationery
EFT	6/05/2016	Surf Life Saving NSW	\$ 8,667.83	RWC
EFT	6/05/2016	The Document Business Centre	\$ 198.50	
Ddebit	9/05/2016	Fuji Xerox Australia	\$ 247.50	
EFT	13/05/2016	Australia Post	\$ 653.40	AOE invites
EFT	13/05/2016	BOC Limited	\$ 10.97	
EFT	13/05/2016	JRB Horticulture	\$ 308.00	Lawns
EFT	13/05/2016	Scott Jones	\$ 2,100.00	Deve Squad
Ddebit	18/05/2016	Telstra Corporation	\$ 541.40	
Ddebit	19/05/2016	Caltex	\$ 261.94	
			\$ 25,568.90	
		Administration	\$ 6,416.88	
		Fees	\$ 15.00	
			\$ 32,000.78	

TOTAL PAYMENTS for April/May 2016 \$ 32,000.78

This report has been tabled and approved at the executive committee meeting held on

(Date)

Signed: _____

Position: _____



Moved: Peter Evert

Seconded: Keith Caldwell

Carried

7. GENERAL BUSINESS

Awards of Excellence:

- Remind clubs RSVP is due Friday 27 May 2016

Saturday Patrols:

- Email sent to Andy Kent to attend a upcoming Branch Council meeting

Jet Ski Sale:

- EOI tenders to be called for

DOE:

- Due to Director of Education resignation, a circular for nominations will be issued

Constitution

- Steve Strange currently o/s. Will be in touch regarding quorum #'s

Riding the Wave Program

- Catherine Campbell & Maria Sewell applied for rec grant, were unsuccessful

Combined Conference

- Question raised as to why there is not a conference held for Finance and/or Administration

8. NEXT MEETING

21 June 2016, 6.30pm