



Executive Meeting

Meeting:	Executive	Date:	19 April 2016
Venue:	Surf House 64 Smith Street, Wollongong	Start Time:	5.30 pm
		Finish Time:	7.00 pm
Attendees:	Val Zanotto, President Anthony Turner, Director of Lifesaving Gary Chapman, Interim Director of Member Services Bill Seay, President's Advisor (proxy for Deputy President) Amy Vella, Administration Assistant Maria Sewell, Office Manager		
Visitors:	Nil		
Minute Taker:	Maria Sewell, Office Manager		

MINUTES

1. APOLOGIES

Peter Evert, Deputy President
Joanne Massey, Director of Education
Maria Caldwell, Director of Finance
Keith Caldwell, Director of Surf Sports

2. PROXIES

Bill Seay, President's Advisor

3. Disclosure of interest

Nil

4. MINUTES OF MEETING HELD 22 MARCH 2016

Minutes accepted as a true and accurate record.

Moved: Anthony Turner Seconded: Bill Seay Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. DIRECTORS' REPORTS

Life Saving

- Lifesaving Gear & Equipment Grant - Emailed details to clubs. 16 of the 17 clubs applied for grant. Support Operations applying for the grant also. Additional Radio, Galf Helmets/Lifejackets to purchase for crews.
 - Patrols end on Monday 25th April 2016 at 5pm.
 - WCC Lifeguards patrolling nth Wollongong beach during off season, 7 days a week from 9am to 4pm.
 - Emergency beacon for Corrimal Beach. Testing ongoing with unit. WCC /SLSNSW will advise once operational.
 - SurfCom operational hours 7am to 5pm, from 25/4/2016, Off season. Reminder to clubs to sign on/off when using IRBs and RWC on the water.
 - Patrol audits completed for season. High standards with audits.
 - Nominations received from Nth Wollongong, Support Operations (Woonona RWC) and Thirroul for ROM. 1 nomination forwarded to SLSNSW for ROM. All applications of high standards.
 - Lifesaving Standard Report from SLSNSW - Thirroul SLSC 20/3/2016
Non operational IRB from 1:45pm to 6pm - Club Captain contacted due to Level 2 breach.
 - Aerial Patrol operational again. Contacted Harry Mitchell via phone discussing bait fish activity and shark sightings in area. AAP to provide further information/details to DOL as required.
 - Shark sightings closing Fairy Meadow, Nth Wollongong and Wollongong City beaches recently by Lifeguards. Shark attack/incident at Bombo Beach 30/3/2016, at 7pm. High media interest.
- Submitted a grant for operational use of 4WD and ATV use on beaches for Duty Officers and Support Operations Crews. Successful with grant. Further details to follow.
 - Submitting a grant for RWC crewman course for Support Operations crews.
 - SLSI investigating the use of navigation lights on new RWC with NSW Maritime. Further talks with NSW Maritime, using the lights during daylight hours during inclement weather. Not to be used at night.
 - Maria Sewell to finalise documentation to purchase 2 new RWC through Noreen Hay and Ryan Park grants.
 - Laminated maps of patrolled beaches completed - Duty Officer vehicle.
 - SMAR operators updated and added to Duty Officer vehicle folder.

- Off season Duty Officer roster completed. Call signs updated. Details updated with SurfCom.

6. DIRECTORS' REPORTS cont.

Life Saving cont.

- Digital radio network to switch over for start of next season for Illawarra region. All clubs to purchase and update Radios with Gear and Equipment grant.
- Drowning at Nth Wollongong Beach on 23/3 2016 at 7:10pm. POI recovered by Police divers on the 24/3/2016. Lifesavers/Lifeguards and emergency services worked well during the search and rescue operation on both days. CID to be forwarded to SLSNSW. Debrief conducted with lifesavers that attended incident.
- Very busy few months on patrols and a number of afterhour's incidents/callouts, and unfortunately a few drownings on beaches after hours.
- Port Kembla and Corrimal SLSC requesting further meetings with SLSNSW, regarding the Saturday patrol callout system. Both clubs forwarded letters to SLSNSW.
- Thanks to Coledale Camping ground, providing ongoing sponsorship to Support Operations Crews 2016/17 season.
- DOL Teleconference on 13/4/2016
 - * combined portfolio conference 27-29th May.
 - * patrol rosters/logs - clubs to enter details within 2 weeks of end of season.
 - * patrol Ops app - low number of clubs using app 1.77%
 - * support operations - reminder about night operations procedures for IRB'S and RWC.NSW Police (Marine Area Command) should be aware of all night related incidents. Currently no SOP/training provided for RWC to be tasked at night.
 - * currently 153 sharks tagged in NSW.
 - * DPI deployed 10 yellow shark buoys
 - * shark smart apps available to public to alert public if shark sighted in area, all detected by marker buoy
 - * 28 coastal drownings since January.
 - * ROM awards ongoing
 - * SOP review, gear and equipment review, patrol audit review under way.
 - * patrol operations manuals - all clubs completed in Illawarra.

Moved: Gary Chapman

Seconded: Bill Seay

Carried

Surf Sports

Nothing to report

Education

Nothing to report

Member Services:

Nothing to report

Deputy President

- 22 March 2016 WCC SLSI Liaison meeting.
- WCC SLSI Liaison meeting.
No updates, the Next Wollongong City Council SLSI Liaison meeting – to be held 28th April 16 at 845am.
- Club Sustainability Indicator reports for season 2014-15:
Pilot meetings have now been held with Bellambi, Austinmer and Fairy Meadow Surf lifesaving club executives and the SLSNSW Quality Club officer.
Feedback from the meetings has been formally provided to SLSNSW.
Generally, the sustainability reports appear to be a positive tool for the clubs.
Next activity will be a review of the 2015-16 reports at the SLSI Club Conference tentatively to be held in August/September 2016.
- Criteria for Life Membership of Surf Life Saving Illawarra
Followed up with the chairman of the life membership committee and he advised that no final decision had been made in relation to the request by the executive to add the three points below. He advised that he would convene a meeting shortly with those concerned to discuss.
 1. *As the number of elected positions have been reduced over time, and hence the opportunity to accumulate the 20 years is diminished, can the 20 years' service be reduced to 12 years? (As per SNB).*
 2. *Consideration that dual service can be accumulated WITHIN the portfolio, e.g. A Director of Surf Sports carrying out the duties of a carnival referee (The function of a carnival referee is above those qualifications and experience necessary for a Director of Surf Sports).*
 3. *A member may qualify for consideration if the (LM) committee considers that he or she has rendered such service over a shorter period, the voluntary service must both be sustained and conspicuous.*

Moved: Anthony Turner

Seconded: Gary Chapman

Carried

6. DIRECTORS' REPORTS cont.

Finance

Summary of March/April payments tabled as follows:

SUMMARY OF PAYMENTS - March/April 2016			
ID#	Date	Memo/Payee	Amount
Ddebit	22/03/2016	Telstra Corporation	\$ 560.91
EFT	24/03/2016	AAD Carpentry Pty Ltd	\$ 916.41 Maintenance
VISA	24/03/2016	Australia Post	\$ 121.00 PO Box
Bpay	24/03/2016	Energy Australia	\$ 267.77
EFT	24/03/2016	Leisure Coast Marine	\$ 59.10 RWC parts
EFT	24/03/2016	Pro Uniforms & Embroidery	\$ 75.00 Atumer L/s
EFT	24/03/2016	Rachel Dixon	\$ 309.38 Petrol, RWC repairs
EFT	24/03/2016	Surf Life Saving Services	\$ 400.00 SRC course
EFT	28/03/2016	Bookkeeping Matterz	\$ 660.00
100031	31/03/2016	Sydney Water Prizemoney	\$ 100.00
EFT	1/04/2016	Jet Rescue	\$ 165.00 Reprogram radios
EFT	1/04/2016	Jet Rescue	\$ 1,194.00 Repairs to RWC Helmets
EFT	1/04/2016	The Document Business Centre	\$ 56.85 Photocopier
EFT	8/04/2016	BOC Limited	\$ 10.90
Ddebit	8/04/2016	Fuji Xerox Australia	\$ 247.50
EFT	8/04/2016	Iconic Creative	\$ 55.00
EFT	8/04/2016	Leisure Coast Marine	\$ 170.70 RWC parts
EFT	8/04/2016	Neotech Information Technology	\$ 1,908.50 Compters
EFT	8/04/2016	Novotel Northbeach	\$ 1,000.00 Deposit AOE
EFT	8/04/2016	Officeworks Superstores	\$ 685.92 Furn/Stationery
EFT	8/04/2016	Phill Geary	\$ 55.99 Reimb Fuel
			\$ 9,019.93
		Administration	\$ 4,277.92
		Fees	\$ -
			\$ 13,297.85
TOTAL PAYMENTS for March/April 2016			\$ 13,297.85

This report has been tabled and approved at the executive committee meeting held on

(Date)

Signed: _____

Position: _____

Moved: Anthony Turner

Seconded: Gary Chapman

Carried

7. GENERAL BUSINESS

Awards of Excellence

- Expressions of interest to be sought for judging panels
- Prizes for all awards to be consistent

Australian International Dive Expo 2016

Due to distance and commitments SLSI will not participate

Moved: Anthony Turner

Seconded: Bill Seay

Carried

8. NEXT MEETING

24 May 2016, 6.30pm

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